

Thomas Jefferson High School

Parent & Student Handbook 2021-2022



Thomas Jefferson High School

Vision Statement

Our vision is to create a safe, caring, and effective learning environment that challenges all students to perform at their highest potential while emphasizing academic achievement, celebrating diversity, and demonstrating pride in ourselves, in our school, and in our community.

Core Values

Participation

Take part or share in the experiences of the Thomas Jefferson community.

Respect

Show consideration and appreciation for yourself, others, and the world around you.

Integrity

Utilize your inner strength to be truthful, trustworthy, and honest in all things.

Dedication

Demonstrate a commitment to a goal or purpose.

Effort

Persist even when a task becomes difficult.





Dear Parents and Guardians,

On behalf of the staff at Thomas Jefferson High School, I want to welcome you to the 2021-2022 school year! We made it through a difficult school year last year, unlike any we have ever seen. As we begin this new school year, we are full of excitement to get back to more normal, and we look forward to working with you to help your child achieve his/her highest potential. As partners with you in your child's education, we will work with you and your student to make their high school experience successful and rewarding.

We know that in order for every child to be successful, they need support from both home and school, and we are dedicated to building this partnership to serve each of our students and help them reach their potential. As partners with you in your child's education, we will do our very best to meet our responsibilities to see that they succeed. We ask that you support your child's learning by ensuring that he/she:

1. Attends school daily; arriving on time for every class period.
2. Comes to school ready to learn.
3. Knows that you expect that he/she will graduate from high school.
4. Talks to you about what he/she is learning in class; letting you know when additional support is needed.
5. Discusses the future with you; talking about college and career goals and seeking your advice about how to reach those goals.
6. Participates in his/her high school experience through activities/organizations/athletics.

Please take some time to review this handbook, and to discuss the new school year and student expectations with your child. I am very excited to begin this journey with you. Again, on behalf of the Thomas Jefferson High School Staff, I welcome you to the new school year!

Sincerely,

A handwritten signature in black ink that reads "Dfreudenburg".

Dr. Dania Freudenburg, Ed.D.
Principal
Thomas Jefferson High School

2021-2022 Bell Schedule

Monday

Period 1	8:00 AM	8:36 AM	
Period 2	8:41 AM	9:17 AM	
Period 3	9:22 AM	9:58 AM	
Period 4	10:03 AM	10:41 AM	A Lunch - 10:22-10:41
Period 5	10:46 AM	11:30 AM	B Lunch - 10:46 - 11:05 C Lunch - 11:11-11:30
Period 6	11:35 AM	12:13 AM	D Lunch - 11:35-11:54
Period 7	12:18 AM	12:54 AM	
Period 8	12:59 AM	1:35 AM	

Tuesday-Friday

Period 1	8:00 AM	8:50 AM	
Period 2	8:55 AM	9:45 AM	
Period 3	9:50 AM	10:40 AM	
Period 4	10:45 AM	11:35 AM	A Lunch - 11:15-11:35
Period 5	11:40 AM	12:30 PM	B Lunch - 11:40-12:00 C Lunch - 12:10-12:30
Period 6	12:35 PM	1:25 PM	D Lunch - 12:35-12:55
Period 7	1:30 PM	2:20 PM	
Period 8	2:25 PM	3:10 PM	

Academics

Grading

Philosophy:

The Council Bluffs School District believes that grades reflect and communicate academic achievement to students, parents, teachers, and postsecondary schools. As a result of a fair and consistent grading process, students will be able to evaluate their learning and set personal goals to attain the district learning targets and communicate achievement status to interested stakeholders.

CORE BELIEFS

- A wide variety of quality assessments determine grades. Quality assessments meet rigorous design criteria and help communicate progress on learning targets.
- Appropriate tools to record and maintain evidence of achievement, as well as evidence of work habits/ life skills, are critical to the process.
- Students should be involved in the assessment and grading process throughout the learning cycle. Students will understand the assessment process and how to communicate their achievement and progress.
- Learning occurs at different times and in different ways for students. Students may need multiple opportunities to demonstrate mastery.

GRADING PRACTICES

Students should demonstrate an understanding (1-4 on grading scale) of all standards and will be provided multiple opportunities to do so.

- Teachers will use a body of evidence to determine if concepts have been demonstrated or can be demonstrated in a later practice or performance.
- Students may fail a performance and still pass the class if the teacher determines that the student has demonstrated an understanding of the standards in another way.
- Students are allowed **one** redo for performance only after the student has demonstrated he or she has completed additional learning (i.e. completed practice). A letter grade reduction may be given for performances that are redone.
- Teachers have discretion for determining any redo opportunities of assignments categorized as practice.
- Performances must be retaken no later than two weeks prior to the end of a grading term (i.e. semester). *Teachers have the discretion to extend the deadline under extenuating circumstances.

GRADING SCALE

Final Score	Final Grade	Scale
3.50-4.00	A	4 Student demonstrates mastery of concepts
2.50-3.49	B	3 Student demonstrates understanding of most concepts
1.50-2.49	C	2 Student demonstrates understanding of some concepts
.51-1.49	D	1 Student is working towards demonstrating understanding of concepts
0-.50	F	0 Student does not demonstrate understanding of concepts or did not attempt

P/NC = Pass or No Credit

Graduation Requirements

Students are required to complete a minimum of 48 credits as follows:

English (8 total credits)	English 9 (2) English 10 (2) English 11 (2) English 12 (2) *advanced courses may substitute for one of the classes listed above
Mathematics (6 total credits)	Algebra 1 (2) Geometry (2) Algebra 2 (2) *advanced courses may substitute for one of the classes listed above
Science (6 total credits)	Earth & Space Science (2) Biology (2) Choice of Two Credits from Either: Conceptual Chemistry & Physics (2) Chemistry (2) Physics (2)
Social Studies (6 total credits)	World History (1) US History (2) Government (1) Economics (1) Choice of One Credit from Either: World History (1) Sociology (1) Psychology (1)
Physical Education (4 total credits) *unless Policy 606 or 281-IAC 12.4(5)f applies	Several Options to Choose From
Financial Literacy (1 total credit)	Money Matters (1) Economics (1)
Electives (17 total credits)	Several Options to Choose From

Attendance

Attendance Guidelines

Regular attendance at school is the primary responsibility of the student and parent. There is no substitute for regular attendance and many classroom experiences cannot be made up. There are occasions when it is necessary for a student to be absent from school. As per district policy, excused absences may include: illness, funeral, medical appointment (encouraged to schedule outside of the school day), required court appearance, absence to attend a religious service or to receive religious instruction, and other absences excused by the administration. School administrators may require verification in order to classify an absence as excused. School administrators may also refer a student with excessive absences to the County Attorney for both excused and unexcused absences. Truancy and tardiness may also result in disciplinary action including but not limited to detention, Monday Afternoon School, etc.

Reporting Absences or Tardies

If your child will be absent from school, a parent/guardian must contact the TJHS attendance office at 712-328-6549 to report the absence and the reason the student is away from school. Messages may be left outside of business hours.

Arrival/Dismissal

Students are not encouraged to arrive at school prior to 7:40am. Students arriving after 8:10am must enter through the south door and sign-in in Student Services. Students must leave the building after school unless they have teacher-sponsored activities. In such cases, they should report immediately to their assigned location. The halls, commons, etc. are to be cleared by 1:45pm on Mondays and 3:30pm Tuesday-Friday. Students waiting for rides are to wait in the Commons Area which is supervised. **Parents need to arrange for students to be picked up by 1:45pm on Mondays and 3:30 on Tuesdays through Fridays.**

Parent Request for Early Dismissal

When students need to leave school for an appointment, a phone call from a parent is required and a pass issued from the main office must be secured before leaving the building. All attempts should be made to schedule appointments outside of the school day. Students leaving campus during the school day must sign-out in the main office and exit the building via Door 2. Failure to comply with this practice will be referred to an assistant principal. **Students will not be dismissed to have lunch outside the building.**

Tardiness

Arriving on time to school and all classes throughout the day is essential for student success. Please make sure your child is arriving on time and understands the importance of being punctual. Excessive tardiness could result in disciplinary action including but not limited to detention, in-school suspension, and social consequences.

Attendance/Grading

Students with more than 15 absences in a semester are subject to the P* grading policy which states: *If a student misses 15 or more class periods in a course in one semester, the teacher will have the option of changing the grade to a P*. A P* will be included in the GPA calculation with the weight of a "D" or one credit point. Special circumstances such as long-term health issues will be taken into consideration. Students may file an appeal with the principal on the teacher's decision to adjust the grade to a P*.*

General Information/School Expectations

Academic Honesty

Thomas Jefferson High School strives to maintain a quality and rigorous learning environment. Violation of the standard codes of scholarly conduct and ethical behavior compromise this statement and include things such as lying, plagiarizing, and cheating. If a student is found guilty of academic dishonesty, consequences will be determined on an individual basis at the discretion of the teacher or administrator.

Cell Phones

Student use of cell phones and/or other electronic devices is permitted in common areas before and after school and during lunch and passing periods. Individual classroom teachers may permit the use of electronics for instructional purposes only and at their discretion. If a device is causing a distraction or being used in an inappropriate manner, the teacher will ask the student to put the device away. If a second incident occurs within the same class period, the teacher may confiscate the device, and if it happens a third time during the same class period, the teacher will contact an administrator to remove the student or the device. The administrator will determine if the student will be allowed to have the device again during that day or if a parent will need to pick it up in the office. Parents will be notified by teachers and/or administrators if a student has repeated difficulty with appropriate use of technology. Additional consequences may apply if there are continued offenses.

Chromebook

All students are issued a Chromebook. It is the responsibility of the student to make sure the Chromebook is in good working condition and to bring the device fully charged to school each day. Lost or damaged Chromebooks must be reported immediately to the Tech Center. The Tech Center is open daily for repairs and questions.

Contributing to a Disruption

Should there be a disruption to the school day such as a conflict between students, students are not permitted to gather near or go towards the disruption. Students who gather near or go towards the disruption only increase the level of disruption and interfere with school officials' ability to intervene and control the situation. This interference creates an increased safety risk to the students. Any student gathering near or going towards a disruption will be considered part of the disruption and subject to consequences up to and including suspension for disruptive behavior and insubordination.

Dress Code

School is a serious place for work and study. Certain types of clothing and student dress are not appropriate for school. Students are expected to adhere to standards of cleanliness and dress that are compatible with the requirements of a good learning environment. Clothing or other apparel promoting products illegal for use by minors and clothing displaying gang-related material, obscene material, profanity, or reference to prohibited conduct are not allowed. **More detail on school dress code can be found in Board Policy 525.** If clothing (in the judgement of a school administrator) is deemed

inappropriate for school, the student will be asked to modify his/her clothing and warned not to wear that particular clothing item again. If a second violation occurs or the student chooses to continue to wear inappropriate clothing, consequences may be assigned.

Masks/Face Coverings

Face masks have been recommended by the **Centers for Disease Control (CDC)** as an effective mitigation effort against the spread of COVID-19. Students are allowed to have a mask or face covering with them at school. All staff and students will be allowed but not required to wear face coverings while on school property, when social distancing of 6 ft or more is not able to be maintained. This includes but is not limited to passing periods, dismissal, lunch lines, classrooms, etc. Students may provide their own school appropriate masks.

Fees/Fines

Student fees are authorized for textbooks, school supplies, eye and ear protective devices, tuition for summer school and transportation for resident students attending public school who are not entitled to transportation. No student will be denied an education or be restricted from participation in co-curricular programs because of his/her inability to pay these fees. A building administrator may waive fees for students with financial hardships. Students may be eligible for reduced or waived fees and will be able to complete the fee waiver form when registering. The form must be completed each school year. All fees can be paid at the time of registration or online. A student can delay the textbook fee until October if they choose to do so. All "optional" fees must be paid in full at the time of purchase. Optional fees include items such as yearbooks, activity passes, cooperative loss agreement for the Chromebook and others.

Floral, Gift, Balloon Deliveries

Parents and students are asked not to send flowers, gifts, balloons, etc. The school will not accept delivery of these items.

Health

A full-time registered nurse is on staff at Thomas Jefferson High School. The school nurse is able to help with minor illnesses or injuries during the school day. Please notify the nurse with any health concerns your child may have. The student medication policy is outlined in Board Policy 517. No medication (including prescription and over the counter medications) may be taken at school without specific written authorization. A student may not maintain medications in his/her possession for self-medication unless authorized by the school nurse. Carrying inhalers for asthma is permissible. However, certain guidelines are required, including written doctor and parent/guardian authorization. All medication forms can be found at www.cb-schools.org.

The Iowa Department of Public Health has made changes to the Iowa Immunization law. All students entering 12th grade must receive the Meningococcal vaccine before school begins, unless the student has a Certificate of Immunization Exemption. **It is the parents' or guardians' responsibility to provide proof of the vaccination or certificate of exemption to the school.**

Lockers

Students will not be assigned lockers. If a student requires a locker for a specific reason, they may visit the main office to make a request. The request will be considered by building administration on an individual basis. Students should not bring valuables or large sums of money to school. **The school can assume no responsibility for lost or stolen items.**

Lockers are the property of Thomas Jefferson High School and may be opened or searched by certified staff members without notice and without student consent. Drug detection dogs may be used to determine whether a locker contains illegal items or substances, and such items may be seized.

Lunch

Thomas Jefferson High School has a closed campus for students. Students are not permitted to leave during the school day for lunch. **Students will not be dismissed to have lunch outside the building.** Parents are permitted to bring lunch to their student(s) during the school day but deliveries from food vendors are strongly discouraged and may be prohibited if deliveries are excessive and causing a disruption. Lunch and breakfast are free of charge for all students for the 21/22 school year.

Students should not move chairs from their set location at the table, or add seats to another table. High expectations will be set for students to monitor their own social distancing. Students will also be allowed to eat outdoors during nice weather in front of the building. Students who choose to eat outdoors must remain in the designated outdoor space which will provide for appropriate supervision.

PowerSchool

The Council Bluffs Community School District uses PowerSchool as its student information system. Parents and students are encouraged to check PowerSchool frequently for updates on grades and attendance. If you need assistance logging into PowerSchool, please see the directions which were included in your registration packet or contact the Guidance Office at TJHS.

School Supplies

Students should come to school prepared everyday. Commonly needed supplies include pens/pencils, notebooks, and folders. Individual teachers may require specific items for their classes. Students should also come to school everyday with a fully charged Chromebook.

Counseling Center

School counselors are vital members of the educational team. They provide valuable programming and individual student planning in the areas of academic achievement, social/emotional development, and career planning in order to ensure all students are prepared to become productive workers, leaders, and citizens. Students attending Thomas Jefferson are assigned a counselor based on the first letter of the students' last name and their grade level. The counselor will work with students and families.

Counseling

Students may request to speak to their guidance counselor; however, students need to go through the proper procedure and obtain a pass to be absent from class. Counselors are available to help students think through problems. Counselors are at school to be of assistance. The student or the parent should feel free to contact the counselor regarding crisis situations.

Group Guidance and Counseling

Small group counseling is available in a number of interest areas. Concerns such as family changes and a variety of personal issues are dealt with in a group setting. A number of presentations are offered to students each year depending on need. Topics may include financial aid, post-high school planning, self-assessment, decision making, career choices, job applications, etc.

Planning for Post-Secondary Education

Counselors help students plan for their future education. Counselors can help students access resources to help with college and career planning. Students are encouraged to start using all of this information as early as possible. Students should carefully plan course selections based on post-secondary entrance requirements. Students file applications during their senior year.

Schedule Corrections

The class schedule students receive at the beginning of the school year is based upon the registration process completed in the spring. Parents, students, and the school must consider the spring registration process as a contractual agreement. Staffing decisions and the master schedule are built based on student requests during the registration process completed in the spring. Therefore, class schedules are not subject to change in terms of courses selected or class periods scheduled. Schedule corrections will be made only in the case of the following: misplacement in a class, history of being unsuccessful academically with a teacher in a previous school year, and/or need for additional credits for graduation and/or for eligibility.

Scholarships and Financial Aid

Counselors will assist students in completing applications for scholarships offered by colleges and other organizations. Counselors also provide advice, electronic resources, printed materials, and presentations for financial aid planning. Students planning to attend college or vocational school should apply for financial aid and scholarships. Applications and information are made available to all students.

Student Parking/Transportation

Student Parking

Students are allowed to park in the lot southwest of the building **with a valid parking permit**. Permits may be purchased during registration or from the attendance office. In order to purchase a parking permit students must produce a valid drivers license, proof of insurance, and the registration for the vehicle. The cost of the parking permit is \$5 and must be paid before the permit is issued. Parking on campus is a privilege and can be revoked at any time. The school is not responsible for any damage, theft, or loss if the student chooses to park his/her vehicle in the school lot.

Students are not to park in more than one parking stall, on the grass, in a fire lane, on the sidewalk, median or handicapped stall, in staff parking, visitor's parking area, or any other area designated as no parking. Parking tickets may be issued for parking violations. If repeated parking violations occur, the student may be prevented from parking on campus.

Students are not to loiter in the parking lot before, during, or after school. Upon arrival, the student needs to enter the school building and upon dismissal immediately leave the lot.

If school officials have reasonable suspicion or law enforcement officers have probable cause that there may be illegal items or substances in a vehicle, school personnel have the right to search the vehicle. Drug detection dogs may be used to determine whether a vehicle contains illegal items or substances, and such items may be seized.

Bussing

Students who live more than three miles from Thomas Jefferson High School are eligible for busing. More information regarding pick-up/drop-off times will be available at registration and on the district website during the month of August. Students who live more than two miles from school but less than three miles may be eligible for space available bussing. Students are expected to abide by **District School Bus Rules and Regulations** while being transported to and from school. A student who violates rules established for appropriate behavior for a school bus may be denied the opportunity to ride the bus for a specific period of time.

Transportation

Travel will be conducted by school bus when appropriate. Students are expected to ride to and from school events on the bus. In the event that a sponsor/teacher/coach/director allows students to ride to or from an event other than on a bus, the coach/director will develop and implement a plan that accounts for the student and requires written parental permission. Students wishing to ride home with someone other than their parent or guardian must have prior administrative approval.

Student Safety

The Council Bluffs Community School District partners with the I Love You Guys Foundation, the Council Bluffs Police Department, and other local law enforcement and emergency responders in a Standard Response Protocol(SRP). The SRP is a widely used protocol that focuses on practicing simple and specific responses to emergency situations. Staff members at TJHS have been trained in emergency response and we hold regular drills with students. We also take precautionary measures to secure our building with things such as security cameras, one-door entry during the school day, and a school resource officer.

Standard Response Protocol

Lockdown is used to secure individual rooms and to keep students and staff quiet and safe from a potential threat inside the building. It is initiated with an announcement of “lockdown, locks, lights, out of sight.”

Lockout is used to protect students and staff within the building from an outside threat and is initiated with an announcement of “lockout, secure the perimeter.”

Evacuate is used to protect staff and students from a potential threat such as a fire or chemical spill inside the building. It is initiated with an announcement of “evacuate to the football field.” (or another designated location.)

Shelter is used to protect staff and students from things such as a tornado or flood and is initiated with an announcement of “shelter, move to your designated shelter area.”

Hold is used to keep students and staff in the classroom for various reasons such as a medical emergency in a hallway. It is initiated with an announcement of “hold in your classroom.”

Athletics/Activities

Participation

Thomas Jefferson High School offers many extra and co-curricular activities, including numerous clubs and student run organizations. We strongly encourage participation in one of our many athletic/activity offerings. In order to participate in athletics, students must have a current physical. Physicals are good for one calendar year. All students will need to secure a “white card” after completing the physical. White cards can be obtained in the main office when the student returns the required athletic participation forms and pays the uniform usage fee. Additionally, students must be enrolled in a minimum of 5 classes in order to be eligible to participate in co- and extracurricular activities. Please see our website and/or contact TJHS at 712-328-6493 for more information.

Athletic Code of Iowa

The State of Iowa and Iowa Code has several key components when it comes to athletic eligibility which are listed below. The items listed below are not inclusive of the State of Iowa and Iowa Code for athletic eligibility. Refer to [Iowa Code 36.15](#) for more details.

Iowa Code 36.14 (2) -- Sportsmanship. Any student-athlete at any level grades 7-12 who is ejected from an event is required to take the NFHS elective course “Sportsmanship- It’s Up to You”. The course must be view before the student-athlete can return to competition. A certificate of completion must be sent to the state office. This mandate is in addition to missing the next regularly scheduled game/meet which is defined as the next scheduled date.

Iowa Code 36.15 (2) -- Scholarship Rules. A student is not eligible to participate in an interscholastic sport if the student has, in that same sport, participated in a contest with or against, or trained with, a National Collegiate Athletic Association (NCAA), National Junior College Athletic Association (NJCAA), National Association of Intercollegiate Athletics (NAIA), or other collegiate governing organization’s sanctioned team. A student may not participate with or against high school graduates if the graduates represent a collegiate institution or if the event is sanctioned or sponsored by a collegiate institution. Nothing in this sub-rule shall preclude a student from participating in a one-time tryout with or against members of a college team with permission from the member school’s administration and the respective collegiate institution’s athletic administration.

Iowa Code 36.15 (3) -- General transfer rule. A student who transfers from a school in another state or country or from one member or associate member school to another member or associate member school shall be ineligible to compete in interscholastic athletics for a period of 90 consecutive school days, as defined in rule 281—12.1(256), exclusive of summer enrollment unless one of the exceptions listed in paragraph 36.15(3)“a” applies. The period of ineligibility applies only to varsity level contests and competitions. (“Varsity” means the highest level of competition offered by one school or school district against the highest level of competition offered by an opposing school or school district.) In ruling

upon the eligibility of transfer students, the executive board shall consider the factors motivating student changes in residency. Unless otherwise provided in these rules, a student intending to establish residency must show that the student is physically present in the district for the purpose of making a home and not solely for school or athletic purposes.

Iowa Code 36.15 (4) -- Open enrollment transfer rule. A student in grades 9 through 12 whose transfer of schools had occurred due to a request for open enrollment by the student's parent or guardian is ineligible to compete in interscholastic athletics during the first 90 school days of transfer except that a student may participate immediately if the student is entering grade 9 for the first time and did not participate in interscholastic athletic competition for another school during the summer immediately following eighth grade. The period of ineligibility applies only to varsity level contests and competitions. ("Varsity" means the highest level of competition offered by one school or school district against the highest level of competition offered by an opposing school or school district.) This period of ineligibility does not apply if the student:

Iowa Code 26.15 (7) -- Non-school team participation. The local school board shall by **policy** determine whether or not participation in nonschool athletic events during the same season is permitted and provide penalties for students who may be in violation of the board's policy

Local Eligibility for Student Activities: Policy 612 Iowa Code 36.15 (1) states that local school boards may impose additional eligibility requirements not in conflict with state rules. **Board Policy 612** establishes the standards by which students in grades 7-12 shall conduct themselves if they choose to take advantage of the privileges afforded them by participating in activities as defined in this policy. Students participating in activities will conduct themselves appropriately at all times both on school grounds and away from school. The responsibility of good conduct is an extension of the responsibility to represent the school and community in an appropriate manner. A school administrator or sponsor may declare a student in grades 7-12 ineligible to participate in an activity when the conduct of that student has been determined to be in violation of the established rules set by policy 612 and/or the specific activity in which the student is participating. See Policy 612 in the **Code of Conduct** for more detail.

TJHS Communication Tools

Thomas Jefferson High School recognizes the importance of partnering with parents and families in the success of a child's education. We utilize several mechanisms to provide families with up to date information. Individual athletics/activities may have specific sites/communication tools.

Twitter - [@TJHighSchool_CB](#)- Get up to date information on athletics, activities, and other school happenings. Updated multiple times per day.

Facebook - [@tjhs cb](#)- Learn about recent and upcoming events as well as news from our school.

Website - [Thomas Jefferson High School](#)- Information about everything related to TJHS can be found on this site. Updated frequently.

Website - [Missouri River Conference](#)- Calendar of events for TJHS athletics and activities. Parents can sign up for email or text alerts on schedule changes.

PowerSchool - [PowerSchool](#) is the student information system used to communicate about academics and attendance. Updated frequently.

School Messenger - Emails and recorded phone messages are sent to families about school events and important information using this instant messaging system. It is critical that parent phone numbers and email addresses are up to date in order to receive this information..

Peachjar - Flyers about school district and community events are posted to Peachjar, available on our school's website. Parents will receive a convenient email notice when new flyers are posted.

Free Mobile App - Use your smartphone or tablet to quickly access news, events, social media posts, student grades, lunch account, and more from TJ and from other schools in the district. Search for Council Bluffs Comm Schools in the App Store for iPhone/iPads and Google Play Store for Android devices.

Title I School/Parent Learning Compact
Thomas Jefferson High School
2021-2022 School Year

Parents/Guardians

I understand that my participation in my child's education will help his/her achievement and attitude. I agree to carry out the following responsibilities:

1. Provide a quiet place/time to do schoolwork and encourage my child to complete schoolwork.
2. Make sure my child gets adequate sleep and has a healthy diet.
3. Make sure my child is at school on time.
4. Encouraging him/her to read 15 minutes a day.
5. Monitor his/her TV/video viewing/internet usage.
6. Communicate and work with teachers and school staff to support and challenge my child.
7. Support the attendance policy at Wilson Middle School. My child will miss no more than five days of school unless excused by the administrator.
8. Support the school's safe and respectful plan and District Code of Conduct.
9. Discuss my child's progress with his/her teacher three times each year(minimum).

Students

I know my education is important to me. It will help me become a better and more productive person. I agree to do the following:

1. Return completed school work on time.
2. Be at school on time and ready to do my best, unless I am ill.
3. Be responsible for my own behavior.
4. Help to keep my school safe.
5. Respect and cooperate with other students and adults
6. Read at least 15 minutes each night.
7. Work not to miss more than five days of school this year.
8. Follow the school's safe and respectful plan and District Code of Conduct.

Teachers

I understand the importance of the school experience to every student and my role as a teacher. I agree to carry out the following responsibilities:

1. Teach concepts and be aware of individual needs.
2. Report progress to parents at least three times each year.
3. Develop intervention plans that meet the individual needs of each student.
4. Encourage each child to achieve his/her personal best.
5. Regularly communicate with the parents/guardians.
6. Support daily independent reading and responsive writing.
7. Provide a safe, positive, and healthy learning environment for all students.
8. Respect the cultural differences of students and their families.
9. Encourage attendance at school and inquire when each child is absent.
10. Monitor the school's safe and respectful plan and District Code of Conduct.

Principal & Administration

I understand the importance of the school experience to all students, staff parents and community members and my role as a principal. I agree to carry out the following responsibilities:

1. Monitor the school discipline plan and District Code of Conduct.
2. Provide an environment that allows for the positive communication between student, staff, parents and community members.
3. Show respect for students, parents, staff and community members.
4. Encourage parents to be partners in the school community.
5. Encourage students and staff to do their personal best that will result in higher student achievement.
6. Enforce the attendance policy and encourage attendance each day.
7. Monitor the school's safe and respectful plan and District Code of Conduct

Contrato de Aprendizaje entre los Padres/Escuela (Título I)
Thomas Jefferson High School
2021-2022

Padre/Tutor

Entiendo que mi participación en la educación de mi hijo/a ayudará a su logro y actitud. Estoy de acuerdo en llevar a cabo las siguientes responsabilidades:

1. Proporcionar un lugar tranquilo/hora para hacer las tareas y animar a mi hijo/a a hacer las tareas.
2. Asegurarme que mi hijo/a duerma lo suficiente y tenga una dieta saludable.
3. Asegurarme que mi hijo/a llegue a la escuela a tiempo.
4. Animar a mi hijo/a a leer 15 minutos al día.
5. Supervisar el uso mi hijo/a de TV/video/Internet
6. Comunicarme y trabajar con los maestros y personal escolar para apoyar y desafiar a mi hijo/a.
7. Apoyar la política de asistencia en la Escuela Secundaria Wilson. Mi hijo/a no va a faltar más de cinco día de clases a menos que sea justificado por un administrador.
8. Apoyar el plan de seguridad y respetuoso de la escuela y el Código de Conducta del Distrito.
9. Discutir el progreso de mi hijo/a con su profesor tres veces cada año (mínimo).

Alumno:

Sé que mi educación es importante para mí. Me ayudará a que me convierta en una mejor persona. Estoy de acuerdo en hacer lo siguiente:

1. Regresar el trabajo escolar terminado y a tiempo.
2. Estar en la escuela a tiempo y listo para hacer mi mejor esfuerzo, a menos que esté enfermo.
3. Ser responsable por mi propia conducta.
4. Ayudar a mantener mi escuela segura.
5. Respetar y cooperar con otros alumnos y adultos.
6. Leer por los menos 15 minutos todas las noches.
7. Yo trabajo para no faltar más de cinco días de clases este año.
8. Seguir el plan de seguridad y respetuoso de la escuela y el Código de Conducta del Distrito.

Profesor:

Entiendo la importancia de la experiencia escolar para cada estudiante y mi papel como profesor/a. Estoy de acuerdo de llevar a cabo las siguientes responsabilidades:

1. Enseñar los conceptos y estar al tanto de las necesidades individuales.
2. Informar el progreso a los padres por lo menos tres veces cada año.
3. Desarrollar planes de Intervención que respondan a las necesidades de cada alumno.
4. Animar a que cada niño logre su mejor esfuerzo personal.
5. Comunicarme de forma regular con los padres/tutores.
6. Support daily independent reading and responsive writing.
7. Proporcionar un ambiente de aprendizaje seguro, positivo y sano para todos los estudiantes.
8. Respetar las diferencias culturales de los estudiantes y sus familias.
9. Fomentar la asistencia a la escuela e indagar cuando cada niño esté ausente.
10. Supervisar el plan seguridad y respetuoso de la escuela y el Código de Conducta del Distrito.

Director:

Entiendo la importancia de la experiencia escolar para todos los estudiantes, personal, padres y miembros de la comunidad y mi papel como director. Estoy de acuerdo de llevar a cabo las siguientes responsabilidades:

1. Supervisar el plan de disciplina de la escuela y el Código de Conducta del Distrito.
2. Proporcionar un ambiente que permita la comunicación positiva entre los estudiantes, personal, padres y miembros de la comunidad.
3. Mostrar respeto para los estudiantes, padres, personal y miembros de la comunidad.
4. Motivar a los padres a ser socios en la comunidad escolar.
5. Animar a los alumnos y personal a hacer su mayor esfuerzo que resulte en un mayor rendimiento del estudiante.
6. Hacer cumplir la política de asistencia y fomentar la asistencia cada día.
7. Supervisar el plan seguridad y respetuoso de la escuela y el Código de Conducta del Distrito.



Council Bluffs Community

SCHOOL DISTRICT

Nondiscrimination Policy: It is the policy of the Council Bluffs Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the District's Equity Coordinator Tim Hamilton, 712-328-6423, thamilton2@cbcsd.org, 300 W. Broadway, Suite 1600, Council Bluffs, IA 51503. Inquiries regarding compliance may be directed to the U.S. Department of Education Office of Civil Rights, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661-7204, Phone: 312-0730-1560; Facsimile: 312-730-1576; Email: OCR.Chicago@ed.gov.

The Council Bluffs Community School District offers career and technical programs in the following areas of study: Agricultural Education, Business Education, Health Occupations Education Family and Consumer

Sciences Education, Industrial Education, Marketing Education.