

COVID-19 MITIGATION STRATEGIES

CLEANING & HANDWASHING

The most reliable way to prevent a rare infection from surfaces is to regularly clean common areas and wash hands. Based on this:

- Each location's custodial team will follow a schedule for regular cleaning of restrooms, high-touch surfaces, flat surfaces, and floors.
- CBCSD will make cleaning supplies as readily available to employees as possible and will use cleaning and disinfectant products recommended by the EPA.
- Employees are highly encouraged to wash/sanitize hands upon arrival and before leaving work, as well as frequently disinfect touched surfaces including their workspaces, keyboards, telephones, light switches, and doorknobs using available and approved cleaners.

MASK USAGE & EXPECTATIONS

Mask-Wearing Matrix

- Starting Monday, November 8, 2021 Council Bluffs Community Schools is implementing the Mask-Wearing Decision Matrix (low, moderate, high) that is pictured below. This matrix takes into consideration both our internal CBCSD data, as well as Pottawattamie County Public Health data. Decisions will be communicated via our District website each week, on Fridays, at 2:00 p.m. Status changes for specific schools will also be communicated to staff and families via our Blackboard Reach messaging system.

Mask-Wearing Decision Matrix		
Percent of Active COVID-19 Cases at the Building Level		
Low (0.0% - 1.9%)	Moderate (2.0% - 3.9%)	High (4.0% +)
Mask-Wearing Optional	Mask-Wearing Recommended	Mask-Wearing Required

School Buses

The CDC issued an Order effective February 1, 2021, imposing a requirement for persons to wear masks while on public transportation conveyances. The CDC indicates that "passengers and drivers must wear a mask on school buses, including on buses operated by public and private school systems, subject to the exclusions and exemptions in the CDC's Order."

DESIGNATED AREAS

Employee: If an employee exhibits or develops symptoms while at work, he/she will:

- Notify their supervisor via a phone call or text message to arrange coverage*.
- Isolate from other employees and students in the classroom as soon as possible.
- Once coverage is procured, immediately self-isolate in the building's designated area* or return home once supervisor has been informed and coverage procured*.

*It is never acceptable or safe to leave students unsupervised.

Student: If a student exhibits or develops symptoms while at school, he/she will:

- Go to the building's designated area until he/she can be picked up by a parent, guardian, or designee.
- Be asked if he/she has other symptoms: shortness of breath, cough, sore throat and if they have been in close contact with someone who has COVID-19.

The designated area should be monitored by an employee any time a student is present.

- It is recommended (not mandatory) that the supervising employee wears a mask, face shield, and gloves.

COVID-19 POSITIVE: QUICK GUIDE

	POSITIVE TEST	SYMPTOMATIC	EXPOSED
STUDENT	Isolate 10 Days & Symptom Free	Stay Home Seek Health Care Guidance	Attend School & Activities Monitor For Symptoms
EMPLOYEE	Isolate 10 Days & Symptom Free	Stay Home Seek Health Care Guidance	Attend Work Monitor For Symptoms

COVID-19 POSITIVE : DETAILED GUIDE

POSITIVE ~ EMPLOYEE/STUDENT

A **POSITIVE Employee/Student** is defined as an employee/student that has a confirmed case of COVID-19 (laboratory-confirmed or met clinical criteria with an epidemiologic linkage).

When an employee/student has a confirmed case of COVID-19, the employee/student should:

- **Stay home** and maintain social distance (at least 6 feet) from others at all times.
 - Seek and follow a health care provider's guidance.
 - Self-monitor for new or worsening [symptoms](#) of COVID-19.
- **Return to work/school** guidance is different for symptomatic and asymptomatic individuals:
 - **Asymptomatic employees/students** with a confirmed case of COVID-19 may return to work/school if at least 10 days have passed since the date of their first positive COVID-19 diagnostic test (and no subsequent symptoms have developed since the positive test).
 - **Symptomatic employees/students** with a confirmed case of COVID-19 may return to work/school under the following conditions:
 - 10 days since symptoms first appeared **and**
 - 24 hours with no fever without the use of fever-reducing medications **and**
 - Other symptoms of COVID-19 are improving

SYMPTOMATIC ~ EMPLOYEE/STUDENT

A **symptomatic** employee/student is defined as an employee/student that has one high risk symptom or two or more low risk symptoms as detailed below.

•When an employee/student is **symptomatic**, the employee/student should remain home and is advised to seek an evaluation by a healthcare provider.

High Risk Symptoms*	Low Risk Symptoms*
New cough, shortness of breath or difficulty breathing, new loss of taste or smell	Fever, headache, muscle and body aches, fatigue, sore throat, runny nose, congestion, nausea, vomiting, diarrhea

*Note: The presence of high and/or low risk symptoms does not mean an individual is COVID-19 positive.

COVID-19 COMMUNICATION: QUICK GUIDE

POSITIVE EMPLOYEE

AUDIENCE	ACTION by Building Point of Contact (POC) or Administrator
ESC	<ol style="list-style-type: none"> 1. POC emails hr@cbcsd.org the name of the positive employee <u>and</u> start date of symptoms to HR. 2. POC asks the employee if he/she would complete the COVID-19 Health Release Information in Frontline Central.
Close Contacts	<ol style="list-style-type: none"> 3. Employee emails POC names of close contacts. 4. POC informs close contacts that they were exposed to a positive employee (provides specific name if release has been signed) and informs close contacts to monitor for symptoms. (No quarantine.)
School Staff	<ol style="list-style-type: none"> 5. POC sends a general message, to a targeted audience, informing of positive employee.

POSITIVE STUDENT

AUDIENCE	ACTION by Building Point of Contact (POC) or Administrator
ESC	<ol style="list-style-type: none"> 1. POC emails thamilton2@cbcsd.org the name, grade, teacher's name (elementary) and the start date of the symptoms of the positive student(s).
Close Contacts	<ol style="list-style-type: none"> 2. POC sends email to specific employees who work with the positive student and informs them to monitor for symptoms. (No quarantine.)
School Staff	<ol style="list-style-type: none"> 3. POC sends a general school-wide message that a student has tested positive.
Parent/Guardian	<ol style="list-style-type: none"> 4. Administrator sends a general message, to a targeted audience, that a student has tested positive.